

Patrol Information Packet

- Summer Patrol Reminders
- Park Patrol needs table
- Reporting trail hazards/damage
- Patrol Unit Supervisor contact list
- Patrol Schedules
- Park Facility Operations Hours

Three Rivers Website

Main Page - www.threeriversparks.org

Location of helpful information on the website:

- **About Us:** www.threeriversparks.org/page/about-us
- **Contact Us:** www.threeriversparks.org/page/contact-us
- **Construction:** www.threeriversparks.org/page/construction-projects
- **Parks & Trails:** www.threeriversparks.org/locations
- **PDF Park Maps:** www.threeriversparks.org/page/park-map-pdfs
- **Park District News:** www.threeriversparks.org/news-archive
- **Public Safety & Park Rules:**
www.threeriversparks.org/page/public-safety
- **Trail Conditions, Trails Open or Closed:** Click on "Things to do", click on activity (horseback riding, cross-country skiing, mountain biking) then view page.

Volunteer Page - www.threeriversparks.org/volunteer

Click on the Volunteer Resource Center:

- **Volunteer Recruitment Publications**
- **General Volunteer Materials** (volunteer handbook, work-related injuries flowchart, volunteer hours log, Volunteer Fun Pass fact sheet)
- **Park Patrol Materials** (manual, accident report form, handouts, etc.)
- **VicNet** (Link to VicNet login, instruction guide)

Other Sources of Information:

- Publications and park maps in park brochure racks

Provided at meeting not in packet:

- System Map (printed 2022)
- Hennepin County Bike Map
- Accident Report forms
- Guest Information Referral forms & cards
- PPE – gloves and hand wipes
- Dog Policy cards

Spring/Summer/Fall Park Patrol Reminders

Please review the **Volunteer Handbook** and **Park Patrol Manual** posted on the Volunteer Resource Center at www.ThreeRiversParks.org/volunteer. Also review Park District information for your park. Any questions may be directed to park staff, your unit supervisor or Volunteer Office staff.

Patrol Procedures Summary

Schedule Shifts Before Patrolling

- Schedule all patrol shifts in advance.
 - Scheduling on VicNet, emailing, calling, or texting supervisor up to the time of patrolling is allowed. (See attached supervisor contact list.)

Report Patrol Hours After Patrolling

- VicNet is preferred. Patrollers new to a park must contact the unit supervisor before using VicNet for that park. Go to: www.threeriversparks.org/volunteer/resource-center.aspx for a link to VicNet and instructions. Your logon is your email. Create your own password.
- Other options:
 - VicTouch, a computer clock in/out system, is used at some sites. You will need your password which is your volunteer number (printed on patrol cards this fall).
 - Paper hours logs may be used for events and some sites. A monthly volunteer hours log may also be used if you don't have computer access and sent to your unit supervisor.

Identify yourself as a Park District Park Patrol volunteer

- See below.

Carry a first aid pack and phone.

- Packs available for check-out at base locations or carry your own. See below.

Report any incidents.

- Call 911 (request Three Rivers Police except for Scott County parks) and notify your supervisor.
- Turn in accident report forms immediately to on-duty supervisor.
- Any injury to yourself must be treated and reported immediately to the on-duty supervisor. (Refer to Worker-Related Injuries Flow Chart available online.)

Communicate with your Supervisor

- Get to know your unit supervisor and park staff! Each time you patrol, check in with staff and report what you see on park trails and ask any questions or offer suggestions that you may have.

Patrol Clothing and Equipment

Park Patrol Clothing

- Wear a name tag and red patrol bib, jacket, t-shirt, or other red shirt with patrol patches. [Park District navy/khaki clothing is also acceptable for horse patrol.] Patrol bibs and name tags may be checked out at designated base locations. *A complimentary volunteer T-shirt is provided to new patrollers. Engraved nametags provided after 50 hours.*
- National Ski Patrol members may wear the official NSP jacket.
- All clothing must be neat in appearance. Black or white pants, tights, or wind pants are recommended with red bib, shirt or jacket.
- Purchase of clothing is not required; however, limited items will be available for purchase, as well as patches, which may be sewn on red clothing. (*manual p. 6*)

Patrol Packs

- First aid packs may be checked out at designated patrol base locations during facility hours.

- You are encouraged to assemble your own pack providing you follow the list of required supplies in the patrol manual (*manual p. 16*). As you use supplies while assisting park guests, you may request replacement. Check with your supervisor.
- First aid supplies are available for purchase separately as supplies last.

Cell Phones

- Please carry a cell phone. If you are willing to receive calls from facility staff or Park Police, please give park staff your cell phone number.
- If you do not have a cell phone, check with the supervisor for your park in advance to see if one can be made available for your use during facility hours.

Recreation Equipment

- Patrollers are expected to provide their own equipment maintained in proper operating order.
- Helmets: Volunteers are required to wear helmets while riding a bike or in-line skating. Wrist guards and knee pads are also recommended for skating. Helmets are recommended for horseback riding.
- Bike, skate and horse rentals are not available.

Miscellaneous Patrol Info

Patrol hours and locations

- Refer to the attached patrol schedule and needs table. Schedules are determined according to the needs of each park. Contact unit supervisors with any questions about patrol hours for the parks/trails under their supervision.

Help with Events

- Check with each park for specific needs. To sign up for a shift during large group reservations or public events not sponsored by the Park District just sign up on the patrol schedule for that park and follow instructions by park staff.
- Park District events may occasionally request patrollers. A quarterly event recruitment letter is emailed to all patrollers. Follow procedures provided for the event.
- Help staff a booth at community events and share your park/trail knowledge.

Trail Passes

- Trail fees are waived for volunteer patrollers while on-duty, in uniform and scheduled in advance. Passes are required when not on duty.
- Active volunteers earn park privileges through the Volunteer Fun Pass Program which is mailed in November. For details review the Volunteer Fun Pass Program Fact Sheet online.

Patrol Meetings and Site Introductions

- **All-Patrol Meetings**: When we are able to resume, please attend a patrol meeting. (see Park Patrol guide for dates.) If you cannot attend, contact the Volunteer Coordinator.
- **Horse Patrol**: New patrollers who intend to patrol on horseback please contact your park supervisor before patrolling the first time. (See supervisor contact list.) District-wide patrol information will be covered at the bi-annual all patrol meeting.
- **Site Orientation**: New patrollers or patrollers from another park should contact the unit supervisor for the park and arrange a site orientation to become familiar with procedures and information for that park. These visits will need to occur during a slow time of day.

Patrol Phone/Email List

In compliance with our data privacy practices, only the information you authorized on your patrol registration form has been included on the patrol roster to be shared with fellow patrollers. If you would like to make corrections to this list, please contact the Volunteer Office.

Spring/Summer/Fall Patrolling

Summer Season Patrol Schedule

- See schedule in this packet.
- Spring and Fall - Some parks will not have facilities open during this time. Refer to park patrol needs table. Call the unit supervisor to check on options.
- April 1 – October 31 Regional Trails are open for patrolling. (Regional Trails are closed for patrolling November 1-March 31.)
- Turf trails close during spring thaw and wet conditions. Trails open when maintenance staff determines trail surface conditions are safe and the surface is firm enough to bear use without unacceptable damage. Visit website for trail closing/opening updates.
 - Mountain Bike trails www.threeriversparks.org/activity/mountain-biking
 - Winter horse trails www.threeriversparks.org/activity/horseback-riding
- May 1 - Oct. 31 most park locations are open for patrolling, check with the unit supervisor for specific park needs. With an early spring, trails may be ready before May 1 depending on conditions and operational needs. Contact them directly to inquire.
- While park hours are 5 a.m. to 10 p.m., patrollers may only patrol during daylight hours or where trails are lighted. See enclosed schedule and check with unit supervisor for specific park needs. (*NOTE: building hours vary from park hours.*)

Questions?

- District-wide Park Patrol Program and General Volunteer Questions:
Volunteer Resources Coordinators,
 - Katie Brom, 763-559-6704, katherine.brom@threeriversparks.org;
 - Becca Conser, 763-694-2070, Rebecca.Conser@threeriversparks.org
- Park or Patrol Unit Questions: contact the supervisor for your patrol unit and park

Volunteer Park Patrol Needs Table

Park Trails, Nov. 1, 2021 - Oct. 31, 2022

Park Trails Where Patrollers are Needed

Parks	Patrol Base Location (Note: summer means Memorial weekend - Labor Day weekend)	Supervisor (see staff contact list)	Winter				Spring through Fall				
			Groomed XC ski trails	Snowshoe trail/area	Winter Mountain bike trail	Multi-use trail (see park map)	Paved bike / hike / skate trails	Mountain bike trail	Turf trails	Regional Trail Patrol base location	RT access
Baker Park Reserve	Summer: Campground Office [May, Sep. & Oct., weekends. Call to arrange weekdays.] Winter: Ski Chalet	Bri Koch, Amy Nelson	YES	YES	No	YES	YES	No	YES	YES	YES
Carver Park Reserve	Lowry Nature Center Ski trailhead building winter	Darren Dummer	YES	YES	YES	YES	YES	YES	YES	YES	YES
Cleary Lake Regional Park	Visitor Center	Tom Balk Shaun Mertes	YES	YES	No	YES	YES	No	YES	No	No
Mississippi Gateway Regional Park	No patrol base [Visitor Center but no equipment]	Ashley Smith	No	YES	No	YES	YES	No	YES	No	YES
Crow-Hassan Park Reserve	No patrol base location	<i>See Baker</i>	No	YES	No	YES	No	No	YES	No	YES
Eagle Lake Regional Park	Visitor Center [No patrol base fall-spring except for scheduled events in winter.]	Brian Pabst Troy Nygaard	YES	YES	No	YES	YES	No	YES	No	No
Elm Creek Park Reserve	Summer: Concession Plaza Spring & Fall: Eastman Nature Center Winter: Ski Chalet patrol room	Bruce Bolduan	YES - lighted, snow mkg	No	YES single track	YES	YES.	YES single track	YES	YES	YES
Fish Lake Regional Park	Summer only: Pavilion [No patrol base fall-spring.]	<i>See French</i>	No	YES	No	YES	YES	No	YES	YES	YES
French Regional Park	Visitor Center	Sam Kiesow	YES - lighted	YES	No	YES	YES	No	YES	YES	YES
Gale Woods Farm	Fall: Visitor Center, weekends.	Tim Reese, Andi Anderson	No	No	No	No	No	No	scheduled HS running meets	No	YES
Hyland Lake Park Reserve	Visitor Center	Sonja Bercich Paddy Cullen	YES - lighted, snow mkg	YES	No	YES	YES 5.6 mi.	No	YES	No	No

Volunteer Park Patrol Needs Table

Park Trails, Nov. 1, 2021 - Oct. 31, 2022

Park Trails Where Patrollers are Needed

Parks	Patrol Base Location (Note: summer means Memorial weekend – Labor Day weekend)	Supervisor (see staff contact list)	Winter				Spring through Fall			Regional Trail	
			Groomed XC ski trails	Snowshoe trail/area	Winter Mountain bike trail	Multi-use trail (see park map)	Paved bike / hike / skate trails	Mountain bike trail	Turf trails	Patrol base location	RT access
Kingswood	No base location	See Carver	No	YES	No	YES	No	No	YES	No	No
Lake Minnetonka Regional Park	No base location	See Carver	No	YES	No	YES	YES	No	YES	No	No
Lake Rebecca Park Reserve	No base location	See Baker	No	YES	YES single track	YES	YES	YES single track	YES	No	No
Murphy-Hanrehan Park Reserve	Winter: Trailhead building, weekends only when ski trails open. No base rest of year.	See Cleary	YES	No	YES single track	YES	No	YES single track	YES	No	No
Silverwood Park	Visitor Center	Seth Eberle	No	No	No	YES	YES	No	YES	No	No
Spring Lake Regional Park	No base location	See Cleary	No	No	No	YES	YES	No	No	No	No

Patrolling Park Trails

Carry own pack and phone or choose a site with a patrol base location to check out equipment.

- **Schedule patrol shifts before you patrol.** Use VicNet or contact the unit supervisor (see attached supervisor contact list).
- **Report hours after you patrol.** Use VicNet, sign in and out at base locations, or record your shifts and send a monthly hours sheet to your unit supervisor.

Forms are posted online at: www.threeriversparks.org/volunteer/resource-center.aspx

Emergency Repairs:

Call 911

for immediate Park Police assistance.

Report hazardous conditions that are an immediate threat to trail users. Also report (new) suspected dumping, encroachments, hazardous materials, vandalism, emergencies, and suspicious activities.

When calling 911 [Except for parks in Scott County] - Ask to be transferred to Hennepin South Main Dispatch. Request that Three Rivers Park Police be contacted.

Urgent Repairs:

Call Maintenance

-weekends/evenings/holidays – call on-duty supervisor (763-694-7867)

Report hazardous conditions where urgent repairs are needed right away. Call the on-duty supervisor for an immediate response. When leaving a message, include your name, phone where you can be reached and description/location of problem.

Minor Repairs:

Fax, mail or email reports

Fax, mail or email reports of minor repairs needed to the Park Operations Supervisor who will forward suggestions to maintenance. Minor repair suggestions will be prioritized and performed as staff and resources are available. All reports are appreciated; however, please note that not all will be performed.

Volunteer Park Patrol Needs Table

Horse Trails, Nov. 1, 2021 - Oct. 31, 2022

Horse Trails	Summer horse trails	Winter horse Trails	Base Location for Horse Trails	Reporting trail hazards/damage:
Baker Park Reserve	YES 9.8 mi.	NO	There is no base location at horse trailheads with patrol packs and phones.	<ul style="list-style-type: none"> • Emergency Repairs: Call 911 to report hazardous conditions that are an immediate threat to trail users requiring emergency repairs. When calling 911 [<i>Except for parks in Scott County</i>] - Identify yourself as a Three Rivers patroller. Request that Three Rivers Park Police be contacted. • Urgent Repairs: Report hazardous conditions where urgent repairs are needed right away. Call the on-duty maintenance supervisor at 763-694-7867. If you leave a message, be sure to include your name, phone where you can be reached and clear description/location of problem. • Minor Repairs: Email or FAX a description of minor repairs needed to your volunteer supervisor, who will forward to maintenance. <p>Sergeant Corey Jurgenson is the designated unit supervisor for horse trails. To send him a message: text (preferred) or call 612-490-2955, email corey.jurgenson@threeriversparks.org or FAX 763-425-3450.</p>
Carver Park Reserve	YES 9.2 mi.	NO		
Crow-Hassan Park Reserve	YES 15.3 mi.	YES 9.8 mi.	Carry your own pack and phone or check with nearest patrol base location within park where equipment may be checked out.	
Elm Creek Park Reserve	YES 17.6 mi.	NO		
Lake Rebecca Park Reserve	YES 10.3 mi.	NO		
Murphy-Hanrehan Park Reserve	YES 13 mi.	YES 5.7 mi.		

Patrol Hours: Daylight hours

Patrolling Horse Trails

Patrollers on Horse Trails must carry own pack or may check out patrol equipment at a nearby patrol base location.

- **Schedule patrol shifts before you patrol**, preferably 48 hours or more. Use VicNet or contact the unit supervisor (see attached supervisor contact list).
- **Report hours after you patrol**. Use VicNet, sign in and out at base locations, or record your shifts and send a monthly hours sheet to your unit supervisor.

Forms are posted online at: www.threeriversparks.org/volunteer/resource-center.aspx

Volunteer Park Patrol Needs Table

Regional Trails, Apr. 1-Oct. 31

Regional Trail segments More detail online: threeriversparks.org/trails	Patrol Base Location for patrol packs and phones	Paved (skating while patrolling ok unless signed)	Unpaved mountain bike (turf)	Unpaved (packed limestone)
Bassett Creek RT <i>(French RP to Regent Ave N)</i>	(see French listing)	YES - 7 mi.		
Cedar Lake LRT RT <i>(Hopkins to Midtown Greenway RT-Minneapolis)</i>	No	YES 4.0 mi.	No	No
Crystal Lake RT <i>(Victory Memorial Dr to 62nd Ave N in Crystal)</i>	No	YES - 4.3 mi.		
Dakota Rail RT <i>(Wayzata to the Carver County line)</i>	No	YES - 13 mi.	No	No
Lake Independence RT <i>(Crow-Hassan PR to Baker PR to Luce Line State Trail)</i>	(see Baker listing)	YES - 15.9 mi.	No	No
Lake Minnetonka LRT RT <i>(Carver PR to Hopkins)</i>	No	No	No	YES 15.5 mi. -
Luce Line RT <i>(Luce Line State Trail in Plymouth to Minneapolis-Theo. Wirth Park)</i>	(see French listing)	YES - 9 mi.	No	No
Medicine Lake RT <i>(Elm Creek PR to Fish Lake RP)</i>	(see Elm Creek, Fish Lake listings)	YES - 7.4 mi.	No	No
<i>(French RP to Luce Line RT)</i>	(see French listing)	YES - 12.25 mi.	No	No
MN River Bluffs LRT RT <i>(Hopkins to Chaska)</i>	No	No	No	YES 11.5 mi.
Nine Mile Creek RT <i>(Nokomis-Minnesota River RT to MN River Bluffs LRT RT)</i>	No	YES - 12.2 mi.	No	No
Nokomis-Minnesota River RT <i>(Lake Nokomis to Bloomington)</i>	No	YES - 7 mi.	No	No
North Cedar Lake RT <i>(Hopkins to Minneapolis)</i>	No	YES - 3.5 mi.	No	No
Rush Creek RT <i>(Coon Rapids Dam RP to Elm Creek PR)</i>	(see Elm Creek listing)	YES - 5.7 mi.	YES 5.7 mi. parallel to paved trail	No
Shingle Creek RT <i>(Trail connection from Elm Creek RT to Minneapolis)</i>	(see Elm Creek listing)	YES - 5 mi.	No	No
Twin Lakes RT <i>(57th avenue)</i>	No	YES - 4.4 mi.	No	No
West Mississippi River RT	No	Yes- 10.5 mi	no	no

Patrolling the Regional Trails

Patrolling the Regional Trail System is permitted from April 1 through October 31 and not permitted November 1-March 31 since Three Rivers Park District does not operate the trail during that time. Individual cities operate sections of Regional Trail by permit. Patrollers on Regional Trails must carry own pack or may check out patrol equipment at a nearby patrol base location.

- **Schedule patrol shifts before you patrol**, Use VicNet or contact the unit supervisor (see attached supervisor contact list).
- **Report hours after you patrol**. Use VicNet, sign in and out at base locations, or record your shifts and send a monthly hours sheet to your unit supervisor.

Forms are posted online at: www.threeriversparks.org/volunteer/resource-center.aspx

Check Park & Trail Construction Updates

Reporting Trail Hazards/Damage - Regional Trails

Emergency Repairs:

Call 911

for immediate Park Police assistance.

Report hazardous conditions that are an immediate threat to trail users. Also report suspected dumping, encroachments, hazardous materials, vandalism, emergencies, and suspicious activities.

When calling 911 [Except for parks in Scott County] -- Ask to be transferred to the Hennepin South Main Dispatch. Request that Three Rivers Park Police be contacted.

Urgent Repairs:

Call Maintenance

-weekends/evenings/holidays – call on-duty supervisor (763-694-7867)

-weekdays - call Trails Supervisor

Report hazardous conditions where urgent repairs are needed right away. Call the on-duty supervisor for an immediate response. When leaving a message, include your name, phone where you can be reached and description/location of problem.

Minor Repairs:

Fax, mail or email reports

Fax, mail or email reports of minor repairs needed to **Volunteer Office:**

3000 Xenium Lane N, Plymouth MN 55441

Main office phone: 763-559-6704

volunteer@threeriversparks.org

Reports of minor repairs needed will be forwarded to maintenance.

Weekdays (7 a.m.-3:30 p.m.) contact:

Scott Schmidt, Maintenance Supervisor - Regional Trails

Cell: 612-490-0843 | Office: 763-694-2051

Email: Scott.Schmidt@threeriversparks.org

2021-22 Park Patrol

Unit Supervisors contact list

as of 5-2-22

Park Trails Unit (Recreation Areas – XC ski/snowshoe/walking/biking/skating): Facility Staff										
Winter	Summer	primary contact	Park	Facility for patrol check- in	Main facility number	Staff name	Title	Email	Office number	Cell number
	x		Baker	Campground office	763-694-7662	Jane Thompson	Park Service Assistant	jane.thompson@threeriversparks.org	763-694-2069	612-490-6708
	x	x	Baker	Campground office	763-694-7662	Bri Koch	Park Operations Supervisor	Bri.Koch@threeriversparks.org	763-694-7663	612-704-0770
x			Baker	Chalet	763-694-7660	Jane Thompson	Park Service Assistant	jane.thompson@threeriversparks.org	763-694-2069	612-490-6708
x		x	Baker	Chalet	763-694-7660	Bri Koch	Park Operations Supervisor	Bri.Koch@threeriversparks.org	763-694-7663	612-704-0770
x	x	x	Carver	Lowry Nature Center	call direct #	Darren Dummer	Park Operations Supervisor	Darren.Dummer@ThreeRiversParks.org	763-694-2012	612-290-0106
	x		Carver	Lowry Nature Center	call direct #	Austin Lane	Facility Supervisor	Austin.Lane@ThreeRiversParks.org	763-694-2075	612-290-0116
x	x	x	Crow-Hassan	none	See Baker	See Baker	Baker Staff			
x	x	x	Coon Rapids Dam	Visitor Center	763-694-7790	Ashley Smith	Interpretive Naturalist	Ashley.Smith@threeriversparks.org	763-694-7694	
x	x		Cleary	Visitor Center	763-694-7777	Tom Balk	Park Operations Supervisor	Thomas.Balk@threeriversparks.org	763-694-7777	
x	x	x	Cleary	Visitor Center	763-694-7777	Shaun Mertes	Facility Supervisor	Shaun.Mertes@threeriversparks.org	763-694-7777	
x			Eagle Lake	none	call direct #	Brian Pabst	Golf Program Supervisor	Brian.Pabst@threeriversparks.org	763-694-7698	
x			Eagle Lake	none	call direct #	Troy Nygaard	Park Operations Supervisor	Troy.Nygaard@threeriversparks.org	763-694-7697	763-528-1730
x	x	x	Elm Creek	Chalet: Dec.-Mar.; Concession: summer; Eastman NC: spring & fall	763-694-7894	Bruce Bolduan	Park Operations Supervisor	Bruce.Bolduan@threeriversparks.org	763-694-7895	612-290-0112
	x		Fish Lake	Pavilion	See French	See French	French Staff			
x	x	x	French	Visitor Center	763-694-7750	Jill Castle	Park Operations Supervisor	Jill.Castle@threeriversparks.org	763-694-7751	612-490-0862
x	x	x	French	Visitor Center	763-694-7750	Sam Kiesow	Facility Supervisor	Sam.Kiesow@threeriversparks.org	763-694-7752	612-490-0175
	x		Gale Woods Farm	Visitor Center	763-694-2001	Andi Anderson	Program Coordinator	Andi.Anderson@threeriversparks.org	763-694-2007	
x	x	x	Hyland	Visitor Center	763-694-7687		Facility Coordinator		763-694-7606	612-490-0860
x	x		Hyland	Visitor Center	763-694-7687	Sonja Bercich	Park Operations Supervisor	Sonia.Bercich@threeriversparks.org	763-694-7689	612-490-0866
x	x	x	Kingswood	none	See Carver	See Carver	Carver staff			
x	x	x	Lake Minnetonka	none	See Carver	See Carver	Carver staff			
	x	x	Lake Rebecca	Boat rental (summer)	See Baker	See Baker	Baker Staff			
x	x	x	Murphy	Trailhead	See Cleary	See Cleary	Cleary Staff			
x	x	x	Silverwood Park	Visitor Center	763-694-7707	Seth Eberle	Silverwood Educator	seth.eberle@threeriversparks.org	612-508-6217	612-508-6217
x	x	x	Spring Lake Park	none	See Cleary	See Cleary	Cleary Staff			
			District-wide			Lynn Stoltzmann	Director of Facilities Services	Lynn.Stoltzmann@threeriversparks.org	763-559-6702	
			District-wide							
Horse Trails Unit										
x	x		Horse trails	none	call direct #	Corey Jurgenson	Police Sergeant	Corey.Jurgenson@threeriversparks.org	use cell	612-490-2955
Regional Trails Unit (Apr. 1-Oct. 31)										
	x	x	Regional trails	none	call direct #	Danny McCullough	Regional Trails Manager	Danny.McCullough@threeriversparks.org	763-559-6746	651-271-7590
	x					Becca Conser	Volunteer Coordinator	volunteer@threeriversparks.org	763-694-2070	
Hyland Hills Ski Area Unit (formerly Mountain Host Unit)										
x		x	Hyland Hills Ski Area	Chalet	call direct #	Emily Olson	Facility Coordinator	Emily.Olson@threeriversparks.org	763.694.7669	
Staff providing overall coordination and management of volunteer park patrol program										
x	x	x	District-wide	Volunteer Office	call direct #	Becca Conser	Volunteer Coordinator	Rebecca.Conser@threeriversparks.org	763-694-2070	
			District-wide	Volunteer Office	call direct #	Katie Brom	Volunteer Coordinator	Katherine.Brom@threeriversparks.org	763-559-6704	

**2022 Schedule
Spring/Summer/Fall
Volunteer Park Patrol**

Park Trails Unit	Patrol hours	max # patrollers	Peak patrol hours / max # patrollers	Peak	Supervisor
Baker	Daylight hours	No limit	Weekends and Holidays, 10am-7pm	No limit	Bri Koch and Amy Nelson
Crow-Hassan & Rebecca	Daylight hours	No limit	Daylight hours	No limit	
Carver, Kingswood, Lake Minnetonka	Daylight hours	4 per shift	Daylight hours	4 per shift	Darren Dummer and Austin Lane
Coon Rapids Dam	Daylight hours	No limit	Daylight hours	No limit	Ashley Smith
Cleary	Daylight hours	No limit	Daylight hours	No limit	Tom Balk Shaun Mertes
Murphy-Hanrehan -Hiking trails -Mtn Bike trail	Daylight hours	No limit	Daylight hours	No limit	
Spring Lake	Daylight hours	No limit	Daylight hours	No limit	
Elm Creek -Mt Bike trail -paved trails	Daylight hours*	No limit	Weekends, mid mornings	No limit	Bruce Bolduan and Jessie Montgomery
French	Daylight hours*	2 per shift	Weekday late afternoon, early evenings & weekend days	2 per shift or 3 when busy on weekend days	Jill Castle and Sam Kiesow
Hyland	Daylight hours*	4 per shift	9am-5pm May; 9am- 7pm Memorial Day- Labor Day, 7-days per week	4 per shift	Sonja Bercich Amy Jay
Horse Trails Unit					
All	Daylight hours	No limit	Daylight hours	No limit	Facility Staff & Sgt. Jurgenson
Regional Trails Unit					
All	Daylight hours	No limit	Daylight hours	No limit	Danny McCullough & Volunteer Office

*Notes:

-Volunteer patrollers will only be scheduled during daylight hours or at sites with lighted trails.

-For equipment checkout, see Park Patrol Needs Table for base location. Building hours change throughout the seasons. Check the spring-fall facility hours handout.

SPRING 2022 FACILITY HOURS
March, April, May

Cleary Lake Park – *Park is Open 5:00 am – 10:00 pm*

Visitor Center:	9:00 am – 5:00 pm	Daily	March
	8:00 am – 8:00 pm	Daily	April - May

Basswood and Redpine Campsites Open April 26, 2019

Cedar Lake Farm – *Park is Open 5:00 am – 10:00 pm* Year-Round

Hyland Lake Park – *Park is Open 5:00 am – 10:00 pm*

Visitor Center:	9:00 am – 5:00 pm	Daily	March
	9:00 am – 5:00 pm	Daily	April
	9:00 am – 5:00 pm	Daily	May
	9:00 am – 8:00 pm	Weekend	May 25-27

French Park – *Park is Open 5:00 am – 10:00 pm*

Visitor Center:	9:00 am – 5:00 pm	Daily	March
	9:00 am – 5:00 pm	Daily	April
	9:00 am – 5:00 pm	Mon – Fri	May
	9:00 am – 8:00 pm	Sat – Sun	May
*Gatehouse:	9:00 am – 5:00 pm	Weekends	May

Lake Minnetonka Park – *Park is Open 6:00 am – 10:00 pm*

Rental Facility: (Visitor Center)	Open for reservations only	April 1 – Oct 31
---	----------------------------	------------------

*Gatehouse:	9:00 am – 5:00 pm	Weekends	May
--------------------	-------------------	----------	-----

Elm Creek – *Park is Open 5:00 am – 10:00 pm*

Rental Pavilion:	Available through Reservations or online		
Disc Golf Pro Shop:	10:00 am – 6:00 pm	Weekends	Mid-April, May
Camper Cabins:	Available through Reservations and online May 13–Mid October		

Baker Park – *Park is Open 5:00 am – 10:00 pm*
 Campground opens April 26, 2019

Campground Office:	9:00 am – 5:00 pm	Thursday	April 26 – May 26
	9:00 am - 10:00 pm	Friday	April 26 – May 26
	8:00 am – 10:00 pm	Saturday	April 26 – May 26
	9:00 am – 7:00 pm	Sunday	April 26 – May 26
Launch:	7:00 am – 5:00 pm	Weekends	April 26 – May 26

Carver Park – *Park is Open 5:00 am – 10:00 pm*
 Campground opens April 22, 2022

Campground Office/Boat Rental (weather permitting):	12:00 pm – 8:00 pm	Friday	April 22 – May 27
	9:00 am – 8:00 pm	Saturday	April 22 – May 27

Fish Lake Park – *Park is Open 5:00 am – 10:00 pm*

*Gatehouse:	7:00 am – 5:00 pm	Weekends	May
--------------------	-------------------	----------	-----

Bryant Lake – *Park is Open 5:00 am – 10:00 pm*

*Gatehouse:	9:00 am – 5:00 pm	Weekends	April/May
--------------------	-------------------	----------	-----------

***Gatehouse hours are tentative.**

SUMMER 2022 FACILITY HOURS

June, July, August

(May 27 – September 2)

Cleary Lake Park – Park is Open 5:00 am – 10:00 pm

Visitor Center:	7:00 am – 9:00 pm 7:00 am – 8:00 pm	Daily Daily	June – July Mid-August
Boat Rental:	10:00 am – 8:00 pm	Daily	Memorial – Labor Day
Swimming Beach: (Unguarded)	9:00 am – 8:00 pm	Daily	Memorial – Labor Day

Cedar Lake Farm – Park is Open 5:00 am – 10:00 pm

Swimming Beach: (Unguarded)	9:00 am – 8:00 pm	Daily	Memorial – Labor Day
Boat Rental:	10:00 am – 8:00 pm	Fri/Sat/Sun	Memorial – Labor Day

Hyland Lake Park – Park is Open 5:00 am – 10:00 pm

Visitor Center:	9:00 am – 5:00 pm 9:00 am – 8:00 pm 9:00 am – 9:00 pm	Weekdays Weekdays Weekends	June 3-7 June 10 – July 12 June – July 14
Gatehouse:	9:00 am – 1:00 pm	Daily	Memorial – July 12
Boat Rental:	11:00 am – 8:00 pm 9:00 am – 8:00 pm	Weekdays Weekends	June 10 – July 12 May 25 – July 14

*Note: Road and parking lot rehab is scheduled throughout the summer. Park entrance will close approximately July 15.

Bryant Lake Park – Park is Open 5:00 am – 10:00 pm

Gatehouse:	7:00 am – 8:00 pm 7:00 am – 8:00 pm	Weekdays Weekends	Memorial – Labor Day Memorial – Labor Day
Concessions:	11:00 am – 6:00 pm 11:00 am – 6:00 pm	Weekdays Weekends	Memorial – Labor Day Memorial – Labor Day
Boat Rental:	12:00 am – 8:00 pm 10:00 am – 8:00 pm 10:00 am – 7:00 pm	Weekdays Weekends Weekends	June 10 – Aug 23 Memorial – Labor Day Aug 31 – Sept 2
Swimming Beach: (Unguarded)	9:00 am – 8:00 pm	Daily	Memorial – Labor Day

French Park – Park is Open 5:00 am – 10:00 pm

Visitor Center:	9:00 am – 9:00 pm 9:00 am – 8:00 pm	Daily Daily	June – July August
*Gatehouse:	7:00 am – 7:00 pm 7:00 am – 9:00 pm	Weekdays Weekends	Memorial – Labor Day Memorial – Labor Day
Boat Rental:	10:00 am – 8:00 pm	Daily	Memorial – Labor Day
Swimming Beach: (Unguarded)	9:00 am – 8:00 pm	Daily	Memorial – Labor Day

Lake Minnetonka Park – Park is Open 6:00 am – 10:00 pm

*Gatehouse:	9:00 am – 5:00 pm	Daily	Memorial – Labor Day
Beach Concession:	9:00 am – 8:00 pm	Daily	Memorial – Labor Day
Rental Facility: (Visitor Center)	Open for reservations only		April 1 – Oct 31
Swim Pond:	9:00 am – 8:00 pm Guarded 11:00 am – 7:00 pm daily (subject to change due to staffing levels) No guards: May 30-31 June 1-3 Aug 15-Sept 5	Daily	Memorial – Labor Day

Elm Creek – Park is Open 5:00 am – 10:00 pm

Beach Concession:	11:00 am – 8:00 pm	Daily	Memorial – Labor Day
Rental Pavilion:	Available through Reservations and online		
Swim Pond:	9:00 am – 8:00 pm Guards on duty: Noon-8pm (subject to change due to staffing levels) No guards: May 30-31 June 1-3 Aug 15-Sept 5	Daily	Memorial – Labor Day
Camper Cabins:	Available through Reservations		May 13 – Mid October
Disc Golf:	10:00 am – 6:00 pm	Weekends and holidays	Memorial – Labor Day

Baker Park – Park is Open 5:00 am – 10:00 pm

Campground

Office:	9:00 am – 7:00 pm	Sun–Thurs	Memorial – Labor Day
	9:00 am – 10:00 pm	Friday	Memorial – Labor Day
	8:00 am – 10:00 pm	Saturday	Memorial – Labor Day
Gatehouse:	7:00 am – 5:00 pm	Weekends	Memorial – Labor Day
Launch:	7:00 am – 7:00 pm	Daily	Memorial – Labor Day
Boat Rental:	10:00 am – 8:00 pm	Weekends	Memorial – Labor Day
Swimming Beach: (Unguarded)	9:00 am – 8:00 pm	Daily	Memorial – Labor Day

Lake Rebecca – Park is Open 5:00 am – 10:00 pm

Boat Rental:	10:00 am – 8:00 pm	Weekends	Memorial – Labor Day
Swimming Beach: (Unguarded)	9:00 am – 8:00 pm	Daily	Memorial – Labor Day

Fish Lake – Park is Open 5:00 am – 10:00 pm

*Gatehouse:	7:00 am – 5:00 pm	Weekends	May
	6:00 am – 8:00 pm	Daily	Memorial – Labor Day
Boat Rental:	12:00 pm – 8:00 pm	Weekdays	Memorial – Labor Day
	10:00 am – 8:00 pm	Weekends	Memorial – Labor Day

Carver Park – Park is Open 5:00 am – 10:00 pm

Campground Office/Boat Rental (weather permitting):	12:00 pm – 8:00 pm	Thursday	May 27 – Sept 5
	9:00 am – 8:00 pm	Friday	May 27 – Sept 5
	9:00 am – 8:00 pm	Saturday	May 27 – Sept 5
	9:00 am – 8:00 pm	Sunday	May 27 – Sept 5

***Gatehouse hours are tentative**

2022 SPRING/SUMMER/FALL

SCHEDULE AND OVERVIEW

Trail Ambassadors

A major role of Park Patrol is educating the public, so all park and trail users have a positive, safe experience. Trail Ambassadors play an important role in the daily operations of our Regional Trail system by promoting trail etiquette and sharing information about the system with the public. Visitors feel safer when they see a Three Rivers representative on the trail, and ambassadors are often the first to report safety issues or maintenance deficiencies.

Trail Counts- Metropolitan Council

Each year the Metropolitan Council requires the park district to document visitation counts to our parks and trails. Over the last several years many of you have assisted us with Regional Trail visitation counts. This has been extremely helpful to the park district as we have limited seasonal staff to complete this task. We are asking each trail volunteer to please consider assisting us and sign up for at least one 2-hour trail count during the summer. A big thank you to all the volunteers that have helped with this in the past.

The data is used to monitor trends and plays a huge role in future funding of new bicycle facilities. With over 150 miles of Regional Trail, it is a very labor-intensive project. Counting trail users may sound a bit boring, however you would be surprised how many users will stop and ask you for information while you are stationary.

In addition to the trail counts, we will be doing additional visitor counts within our parks.

If you are interested in getting involved in either visitor count project, contact:

Jon Nauman Jon.Nauman@threeriversparks.org

Electric Bicycles and Electric Scooters

Electric assist bicycles (E-bikes) and electric-scooters (E-scooters) are gaining popularity. According to Bicycle Retailer Industry News E-bikes account for around 15-20% of all bike sales in North America over the last 3 years, and E-bike sales are increasing 20% each year. We are seeing more of them on our trails as they become a more affordable option for buyers. E-scooter sharing systems are being implemented in Minneapolis and in some suburban communities.

The State of Minnesota defines electric-assisted bicycles, referred to as "e-bikes," as bicycles, and basically give e-bike users the same rights and responsibilities as users on a regular bicycle (including access to trails or anywhere a bicycle is allowed). At this time the Park District is not prohibiting their use, but will continue to monitor electric scooter activity for safety concerns.

E-bikes are allowed anywhere in the Park District that a bicycle is allowed, including our single-track trails. New state statutes recently gave a classification system to e-bikes (Class 1,2,3) and specifically defined them as allowable where bicycles are allowed. For more information about this law update contact: danny.mccullough@threeriversparks.org

Major Construction Projects and Closures:



Check the Three Rivers Park District website occasionally to check for dates and details on construction projects and trail closures. As always there will be resurfacing projects and temporary closures during outdoor construction season:

Cedar Lake Regional Trail- The segment between Excelsior Blvd/ Hopkins Depot and 11th Avenue will be **open** this late spring. The remainder of the corridor remains closed for the foreseeable future.

Trails Getting microsurfacing this summer:

NE Diagonal

Nine Mile Creek Update- the boardwalk and underpass of TH 169 in Edina should be completed by June. Stay tuned for more information.

Park Location	Project	Check TRPD Website for Updates	Estimated start/completion	Public use impacts (i.e. closures/detours)
AC	Administrative Center ADA Pedestrian Entrances	Yes	Completion Summer 2022	Employee Entrance will be closed 1-2 weeks
Baker	Baker ADA OLC Lodge Access	Yes	Late Summer / Early Fall	May impact programming, trying to isolate to TRPD program impacts instead of outside reservations.
Baker	Design & construct Baker OLC shower building and infirmary	Yes	Estimated completion by late spring '22	None
Baker	ADA Improvements - Spurzem Boat Access	Yes	Completion Summer 2022	Boat Launch area closed for max. 14 days
Baker	ADA Small Concrete Improvements	Yes	Sept 2022 - Oct 2022	Holding off to end of camping season to minimize impacts
Baker Camp	ADA Bathroom Remodel - Baker #3 and #4	Yes	TRPD carpentry crews estimate this work will be completed by early summer 2022	Restroom buildings closed
Baker Golf	Baker Golf Irrigation System Replacement	Yes	Possible start in fall 2022 or spring 2023. TBD	Possibly one hole closed at a time after Labor Day
Cedar Lake Farm	Internal Park Trails Microsurfacing	Yes	Completion Summer 2022	Trail will be closed for 2-3 days.
Cleary	Install Climbing Boulder Play Event at Play Area	Yes	This project will be constructed by a Park District donor; contact Karl Huemiller for estimated construction schedule	
Cleary	Cleary Lake Pavilion	Yes	Construction start target Fall 2022, Complete by Spring 2023	Pavilion closed
DWP	Pavement & Structure Preventative Maintenance - 2022	Yes	See map of district-wide locations & estimating schedules under separate cover	
Eagle Lake	Eagle Lake Road and Parking Lot Mill and Overlay and Trail Reconstruction & Entrance Gate Replacement	Yes	Construction is scheduled to occur 2023	
Elm Creek	Elm Creek Chalet Concrete Repair		Not yet Known	
Gale woods	Site ADA Improvements	Yes	August 2022 - October 2022	Site specific requirements
Hyland Rec	Hyland Lake Fishing Pier Replacement		Start late 2022 - completed 2023	
Hyland RNC & Maintenance	RNC Mill and Overlay, Parking Expansion, and Circulation trails reconstruction & Maintenance Mill and Overlay	Yes	August 2022 - October 2022	RNC will be closed to the public in September 2022
Hyland Ski	Hyland Hills Start Ramp		Contact Jeff May for status of this project	
MAC Park	MAC Wildlife Area-Phase II: Additional boardwalks and learning stations	yes	Estimated completion by late June '22	Trail is currently closed until boardwalk is complete
Minnetonka	MCES Sewer Project @ CSAH 11/STH 7 (NRM support)		Minimal impacts to the trail at the tunnel/roundabout are anticipated	
Miss Gateway	Coon Rapids Dam Repairs	Yes	Dependent on MnDNR schedule	No impacts
Noerenberg	Noerenberg: Prefabricated Restroom Building	Yes	ASAP or Late April 2022 - Late June 2022	One Day park closure, Early May.
Noerenberg	Noerenberg Barn Stabilization	Yes	July 2022 - October 2022	None
North Miss	North Mississippi RP Park Trail reconstruction (Engineering and Construction) and 3 bundled projects (and ADA projects TBD?)	Yes	Under construction June- November '22	Trail will be closed during construction. Pedestrian detour will be in place
RT_CR	Cost Share: City of Rogers, Project to Construct RT along CR 144	No	Trail work is complete with minor punchlist items remaining	
RT_DR	Sunset Drive (CR 51) Reconstruction Crossing Enhancements	Yes	2023 construction	
RT_DR	Wayzata: 'Lake Effect' Dakota Rail RT Cycle Track & Restroom & RR crossing safety arms	Yes	Not yet Known	Likely a temporary trail closure, could provide detour signage
RT_LI	Microsurface from CR 19 to CR 201 and Crow-Hassan Dog Park Trail	Yes	Summer 2022	Trail will be closed during the week for product installation.
RT_MNRB	Cost Share: Valley View Rd trail bridge painting and railing improvements	Yes	Summer 2022	Bridge should stay open during painting
RT_NMC	NMCRT - Complete Trail Segment to 169 Underpass	Yes	Estimated completion by late June '22	
RT_NMC	77th Street Richfield Underpass	Yes	Estimated completion fall '22	
RT_NMR	NMRRT Cedar Point Apts & Townhomes	Yes	Construction through fall 2022	Trail detour is posted
RT_NMR	Nokomis MN River RT - TH 77 Mill and Overlay	Yes	Construction complete fall 2022	Trail detour at Diagonal
RT_RC	Rush Creek RT Underpass - Xylon Ave in Brooklyn Park	Yes	Earliest start is summer 2022	Trail detour will be posted once construction starts
RT_WMR	Elsie Stevens Park Trail - City of Dayton	No	Construction is scheduled for summer 2022	
Silverwood	Shoreline Stabilization	Yes	Late April 2022 - May 2022	Limited to working days, Early May.
The Landing	Landing White Barn Restrooms - Rehab restrooms including underground plumbing	Yes	Construction start late summer or Fall 2022; Complete by Spring 2023	None

AC	Administrative Center
Baker OLC	Baker Outdoor Learning Center
DWP	District Wide Property
MAC Park	Crystal MAC Wildlife Area
RT_CR	Crow River Regional Trail
RT_DR	Dakota Rail Regional Trail
RT_LI	Lake Independence Regional Trail
RT_MNRB	Minnesota River Bluff Regional Trail
RT_NMC	Nine Mile Creek Regional Trail
RT_NMR	Nokomis- MN River Regional Trail
RT_RC	Rush Creek Regional Trail
RT_WMR	West Mississippi River Regional Trail