

# Hyland Hills Chalet



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## The Alpine Room

Nestled in the scenic, 1000-acre Hyland Park Reserve. Come explore special places and outdoor spaces with Weddings in the Park.

A newly renovated chalet featuring a soaring pine ceiling, 40 foot windows, and a dramatic, panoramic view of the ski slopes. Get excited to celebrate your marriage with food, drink, dancing, outdoor games and socializing.

Accommodates 320 guests

### Rental Fees: bookings made in 2020

#### Saturdays + Holidays

10am - 11pm

Room Rental: \$2200

Damage Deposit: \$400

Security Fee: \$240+tax

#### Friday & Sunday

10am - 11pm

Room Rental: \$1950

Damage Deposit: \$400

Security Fee: \$240+tax

At the time of reservation, payment is due in full. Payment can be made by MasterCard, Visa, Discover, or American Express. Payment may also be made by cash or check at the time of the reservation if received at the Park District Reservation Office or at Hyland Hills Chalet  
Prices are subject to change.

**Great Lawn** – Complimentary. Ceremony chairs not included

**Top of Hill** - \$1200 Up to 320 people. Includes chair lift ride for ceremonies only. 3 hour time frame, unavailable after 7pm. Ground transportation available per request.



## Alpine Room Rental Includes

- rental period: 10am – 11pm
- banquet style seating or auditorium style seating for up to 320
- 60" round banquet tables - seats 8 comfortably.
- 6' or 8' banquet tables for head tables, guest book, dessert or dj tables, etc.
- sound system (with built-in speakers, wireless microphone, ipod outlet)
- 3 - 60" flat screen tv's
- 22x22 dance floor
- ridgeview room – for storage, getting ready, bridal party room (additional \$200 rental fee)
- outdoor patio with tables, chairs, fire table and café lighting
- lawn games- bocce ball, ladder golf, giant jenga, giant dominoes, yard dice, and bean bag toss, upon availability
- great lawn
- changing rooms
- ample restrooms
- event assistant on duty
- on-site parking with ~160 spaces
- zero waste facility: compostable or glassware is used at all events.
- on-site pre-event coordinator: our event coordinator will work closely with you before your wedding date. this includes day of details, custom layouts, etc.
- see our additional rental items for some décor options, and additional av capabilities.

*I wanted to thank you and your staff for making our party special. Everyone was so helpful. Our guests loved the space. It is a great setting. Thanks for your help in the planning of our party.*  
- Charles S, 50th Anniversary Party.



# Decoration Guidelines

## Indoor:

- All decorations must be set up and taken down during the rental period.
- Taping, stapling, nailing, gluing or pinning is not allowed inside or outside (this includes any 3M products).
- Tables and Chairs- All tabletop decorations must be freestanding. You may tie decorations to the chairs. Indoors tables and chairs may not be moved outside. Any desired outdoor chairs or high-top tables must be rented from a third party rental vendor.
- Indoor Flames- Candles must be in a container in which the sides are higher than the wick to prevent wax from dripping on the tables. Candles cannot be on the window sills or on the steps.
- Extension Cords- We do not provide extension cords.
- Glitter and Confetti- Confetti, rice, birdseed, streamers, glitter or poppers may not be used. Bubbles are allowed outdoors only. Flower petals are allowed only if picked up immediately afterwards.
- Fog and Smoke- Fog and smoke machines are not allowed.

## Outdoor:

- Patio- Decorations may not be placed beyond the edge of the patio area.
- Glitter and Confetti- Confetti, rice, birdseed, streamers, glitter or poppers may not be used. Bubbles are allowed outdoors only. Flower petals are allowed only if picked up immediately afterwards.
- Balloons- Balloons are allowed; however, all fragments that are on the ground must be picked up. Balloons may not be released in the park.
- Outside Flames- Candles, tiki torches, luminaries, sparklers, fireworks, wish lanterns or any type of open flame outside are not allowed.
- Canopies- Canopies are allowed. All canopies must be set up in designated areas.
- Signs and Banners- Temporary signs on independent laths may be located within the park. Banners or signs may not be tied, taped or otherwise affixed to or across trees, signs or other posted-type structures. All signs and banners must be set-up and taken-down within the rental time frame.

*Thank you and your staff for all their help. Your team was amazing and accommodating to any issues we may have had. We will highly recommend Hyland Hills Chalet.*  
- Lucy H. Mother of the Bride



## Preferred Caterers

As part of our commitment to providing you the highest level of service and guest satisfaction, we have established a Preferred Catering List. This list will ensure a distinctive and personalized experience for your event. If you wish to use a caterer not on the Preferred Catering List please have that licensed caterer email [catering@threeriversparks.org](mailto:catering@threeriversparks.org) to inquire about catering your event. Please note that a 13% caterer's usage fee is assessed to each caterer by the Park District. It is the caterer's responsibility to pay this fee; however, you should expect it to be incorporated into your bid from the caterer.

Hyland Hills also has a modified catering menu for items such as breaks, appetizers, and late night snacks.



## Dessert

Wedding Cakes and desserts can be brought in from anywhere. We love to see your personal style in your dessert choice. \$150 clean up fee may be assessed for candy buffets, popcorn or ice cream if the clean-up from these items is excessive.

## Beverage & Bar Service



Bartending services must be arranged through the Sales & Events Office. Bartending services are \$50 an hour plus tax with a 4-hour minimum

There is no beverage minimum for our services.

All beverages purchased are subject to a 20% service fee.

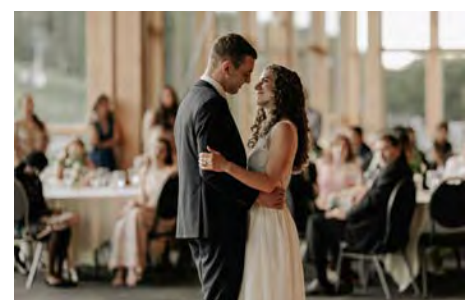
Hyland Hills Chalet only serves beer, wine and non-alcoholic beverages. No outside alcohol or liquor is permitted. We have an extensive beer and wine list to choose from.

## Zero Waste Facility

Three Rivers Park District is committed to lessening our impact on the environment by reducing the amount of waste generated at events. And now your nuptials can have a "green" touch, too. All of our caterers provide either reusable dinnerware, tablecloths and napkins, or compostable substitutes. Three Rivers Parks practices the use of products that are both convenient for our facilities and far more environmentally friendly.



*We had our wedding reception and ceremony here and it was absolutely amazing! Everyone was so helpful and the venue is gorgeous! Our guests could not stop talking about how awesome it was! I highly recommend having a wedding here! - Brandon K, Groom*





## Cancellation Policy

- If a cancellation is made more than 365 days from the reservation date, 100% of the fee will be refunded.
- If a cancellation is made between 240-365 days from the reservation date, 50% of the fee will be refunded.
- If a cancellation is made between 180-240 days from the reservation date, 25% of the fee will be refunded.
- All cancellations made within 180 days from the reservation date are non-refundable.
- Booking Transfers - we can transfer your date to a future open date for a fee of \$100. Your cancellation policy does not extend with the new booking.

**Wedding Rehearsal:** Please contact the event coordinator at 763-694-7811 within but not prior to 30 days of your reservations date to inquire about a rehearsal at the outdoor ceremony site. Rehearsal are \$50 for a 1 hour time block.

**Photography:** Is allowed in the public spaces at the chalet during your rental period. Your reservation receipt will act as your photography permit. You are not allowed to drive on any of the trails. If you would like to take photos at the Top of The Hill - we can arrange to have a shuttle for a 1 hour time period for a fee of \$75. Photo Shuttle is available between the hours of 10am and 3pm.

**Smoking:** Is prohibited within 25 feet of any building entrance. Designated smoking areas are the patio and the front outside entrance.

**Dogs, Pets, and Other Animals:** Dogs, pets and other animals are not allowed anywhere within the park.

**Preferred Vendors:** Please refer to our Preferred Vendor List as a suggestion of vendors to help you with all of your wedding needs. Some vendor discounts available.

**Last Dance:** Events will end at 10:40pm to allow enough time to take down and pack up decorations.

## Rental Items

- PA system for outdoor ceremony: \$50
- PA System for Top of Hill Ceremony: \$150
- High Top Tables with Linens (6 available): \$23 each
- Lanterns for Decorations (50 available) \$175 for the set - includes batteries.
- Easels (4 available): \$6 each
- Card Box: \$20
- Signage (4 styles available): \$25 each - see flyer for images
- Table Numbers (44 available): \$45
- Pipe & Drape (20ft): \$50



# Top of the Hill Ceremony

We think the Top of the Hill ceremonies are beautiful and we are excited to help you on your big day!

Rate: \$1200

Capacity: 320 People

Includes chair lift ride to the top of the Hill for ceremonies only. This rental is for a 3 hour time frame and is not available after 7PM; as a courtesy, transportation will be available per your request.

Rate also covers: chair lift operators, ski patrol, maintenance crew and staff.

## Things to note:

- 1 ski lift chair holds up to 4 people on the ascent.
- 1 ski lift chair holds only 2 people on the descent.
- Everyone riding the chair lift must sign a waiver. Waivers must be signed on site before getting on the chair lift. We will have staff on site to assist with this
- There are no restrooms at the top of the hill.
- If anyone is unable or unwilling to ride the chairlift – we can provide a shuttle to the top. Our shuttle has a 10 passenger max.
- Top of Hill Ceremonies are only available June 1st to October 6th.

## Timing:

- Riding the chair lift will take some extra time. Please plan accordingly.
- We estimate that a group of 300 will take approximately 40 minutes to get to the top of the hill, and about an hour to return to the bottom.

## Cancellation Policy:

A full refund will be issued if a top of hill ceremony is cancelled no later than 48 hours prior to the reservation start time.

A 50% refund will be given if notice is received between 24-48 hours.

No refunds are issued, full or partial, for cancellations less than 24 hours prior.

## Ceremony Chairs:

- Ceremony chairs are not included and must be rented from an outside rental company if you wish to have them.
- The rental company is welcome to use our service road to deliver the chairs.
- Delivery, set-up and take-down of the rental chairs must be done by the rental party or vendor within the 10am-11pm rental time frame.

## Outdoor PA system:

- Hyland Hills Chalet has an outdoor PA system with 2 speakers and a microphone available for a rental fee of \$150.

