



2011-2012 Winter Park Patrol

Handouts

Patrol Information

- Winter Patrol Reminders
- Patrol Supervisor phone list
- Park patrol schedules
- Park Patrol needs table

Park Information

- HS Nordic Ski Race Schedule
- Facility Operations Hours

Additional handouts (not in packet):

- patrol roster (private data released to share with other patrollers)
-

Online Resources

Main Page

www.threeriversparks.org

From the main page explore "Parks & Trails", "Activities" and "Events".
Cross-country Ski Trail Conditions will be linked on web home page as well.

Location of additional information on the website:

- **Frequently Asked Questions (FAQ)**
<http://www.threeriversparks.org/about/faq.aspx>
- **Park District News and Construction Updates**
<http://www.threeriversparks.org/news.aspx>
- **Public Safety and Ordinances**
<http://www.threeriversparks.org/about/public-safety.aspx>

Volunteer Page

www.threeriversparks.org/volunteer

Click on the tab called Resource Center:

- **Volunteer Recruitment Publications**
 - **General Volunteer Materials** (volunteer handbook, work-related injuries flowchart, volunteer hours log, Volunteer Fun Pass fact sheet)
 - **Park Patrol Materials** (manual, accident report form, handouts, etc.)
 - **VicNet** (Link to VicNet login, instruction guide)
-

Other Sources of Information:

- Trail Hotline 763-559-6778
- Programs & Events Calendar (quarterly)
- Cross-Country Ski Guide – in park brochure racks and online
- Park maps – in park brochure racks and online



Winter Reminders 2011-12 Volunteer Park Patrol

Please review the Volunteer Handbook and Park Patrol Manual found online at www.ThreeRiversParks.org/volunteer. Also review Park District information for your park. Any questions that you have may be directed to park staff, your unit supervisor or Volunteer Office staff.

Patrol Procedures Summary

Schedule Patrol Shifts Before You Patrol

- _ Patrollers must schedule patrol shifts in advance (preferably 48 hours or more). Use VicNet or contact the unit supervisor (see attached supervisor contact list).

Report Patrol Hours After You Patrol

- _ Use VicNet, sign in and out at the site, or record your shifts and send a monthly hours sheet to your unit supervisor.

Identify yourself as a Park District Park Patrol volunteer

- _ See below.

Carry a first aid pack and phone.

- _ Available for check-out at base locations or carry your own. See below.

Report any incidents.

- _ Call 911 (Park Police) and notify your supervisor.
- _ Turn in accident report forms immediately to on-duty supervisor.
- _ Any injury to yourself must be treated and reported immediately to the on-duty supervisor. (Refer to Worker-Related Injuries Flow Chart available online.)

Communicate with your Supervisor

- _ Get to know your unit supervisor and park staff! Each time you patrol, check with staff and report what you see on park trails and ask any questions or offer suggestions that you may have.

Patrol Clothing and Equipment

Park Patrol Clothing

- _ Wear a name tag and red patrol bib, jacket, t-shirt, or other red shirt with patrol patches. [Park District navy/khaki clothing is also acceptable for horse patrol.] Patrol bibs and name tags may be checked out at designated base locations. *A complimentary volunteer T-shirt is provided to new patrollers. Engraved nametags provided after 50 hours.*
- _ National Ski Patrol members may wear the official NSP jacket.
- _ All clothing must be neat in appearance. Black or white pants, tights, or wind pants are recommended with red bib, shirt or jacket.
- _ Purchase of clothing is not required; however, limited items will be available for purchase, as well as patches, which may be sewn on red clothing. (*manual p. 39*)

Patrol Packs

- _ First aid packs may be checked out at designated patrol base locations during facility hours.
- _ You may assemble your own pack providing you follow the list of required supplies in the patrol manual (*manual p. 46*). As you use supplies while assisting park guests, you may request replacement. Check with your supervisor.
- _ Fanny packs and first aid supplies are available for purchase separately as supplies last.
 - o A red fanny pack from Battle Lake Outdoors is available at cost (approximately \$38).
 - o First aid supplies to be determined.



ThreeRivers
PARK DISTRICT

Cell Phones

- Cell Phones are available for check-out at base locations during facility hours.
- Personal cell phones are most welcome! If you are willing to receive calls from facility staff or Park Police, please give park staff your cell phone number.

Recreation Equipment

- Patrollers are expected to provide their own equipment maintained in proper operating order. Patrollers may use park rental equipment while patrolling if equipment is available. Rental is free of charge while patrolling; however, patrollers should follow regular rental procedures. Ask the Park Operations Supervisor at each park for procedures. Park rental equipment must stay in the park where it is rented. Horses are not available for rent. Horse Patrollers must provide own horse, tack and transportation to park.

Miscellaneous Patrol Info

Patrol hours and locations

- Refer to the attached winter patrol schedule and needs table. In most cases, patrol hours are the same as facility hours. Exceptions to this are determined according to the needs of each park. Contact unit supervisors with any questions about patrol hours for the parks/trails under their supervision.

Trail Passes

- Trail fees are waived for volunteer patrollers while on-duty, in uniform and scheduled in advance. Passes are required when not on duty.
- Active volunteers earn park privileges through the Volunteer Fun Pass Program which is mailed to volunteers each November. For details review the Volunteer Fun Pass Program Fact Sheet online.

Help with School Groups, High School Ski Races and Practices, and Other Events

Check with each park for specific needs. To sign up for a shift during events and ski meets/practices, just sign up on the patrol schedule for that park or contact program staff recruiting patrollers in the quarterly event volunteer recruitment letter.

Patrol Phone/Email List

In compliance with our data privacy practices, only the information you authorized on your 2011-12 patrol form has been included on the patrol roster to be shared with fellow patrollers and staff. If you would like to make corrections to this list, please contact the Volunteer Office.

Patrol Meetings and Site Introductions

- **All-Patrol Meetings:** Before patrolling in winter or spring, a patrol meeting is required. If you missed the Dec. 5 meeting, a make-up is scheduled for Jan. 5, French (FOC), 6:30-8 p.m.
- **Horse Patrol:** New patrollers who intend to patrol on horseback must contact Sgt. Whitlock for further instructions before patrolling. (See supervisor contact list.) Basic winter and summer horse patrol information will be covered at the bi-annual all patrol meeting. An annual meeting/training for horse patrollers may also be arranged.
- **Site Introduction:** New patrollers or patrollers from another park should contact the unit supervisor for the park to arrange a site introduction to become familiar with check-in procedures and information for that park. These visits will need to occur during a slow time of day.

VicNet

- VicNet is used for scheduling & reporting hours. It is not required; however it is the preferred way to schedule and report hours. Patrollers new to a park may not have the option to self-schedule or self-report for that park until the patroller contacts the unit supervisor. A password is required which is your volunteer ID (found on your patrol wallet card). An email will also be sent with your password. Go to: www.threeriversparks.org/volunteer/resource-center.aspx for a link to VicNet and instructions.

Park Trails Unit (Recreation Areas – XC ski/snowshoe/walking/biking/skating): Facility Staff										
Winter	Summer	primary staff contact	Park	Facility for patrol check-in	Main facility number	FAX	Staff name	Title	Email	Office number
x			Baker	Campground office	763-694-7662	763-479-2858	Darren Dummer	Facility Supervisor	ddummer@threeriversparkdistrict.org	763-694-2012
x			Baker	Campground office	763-694-7662	763-479-2858	Bruce Bolduan	Park Operations Supervisor	bbolduan@threeriversparkdistrict.org	763-694-7663
x			Baker	Chalet	763-694-7660	763-473-7489	Darren Dummer	Facility Supervisor	ddummer@threeriversparkdistrict.org	763-694-2012
x			Baker	Chalet	763-694-7660	763-473-7489	Bruce Bolduan	Park Operations Supervisor	bbolduan@threeriversparkdistrict.org	763-694-7663
x			Carver	Lowry Nature Center	call direct #	763-473-7489	Darren Dummer	Facility Supervisor	ddummer@threeriversparkdistrict.org	763-694-2012
x			Carver	Lowry Nature Center	call direct #	763-473-7489	Bruce Bolduan	Park Operations Supervisor	bbolduan@threeriversparkdistrict.org	763-694-7663
x	x		Carver	Lowry Nature Center	call direct #	952-474-5361	Jill Caffee	Park Operations Supervisor	jcaffee@threeriversparkdistrict.org	763-694-7754
x	x		Cleary	Visitor Center	763-694-7777	952-447-2177	Tom Balk	Facility Supervisor	tbalk@threeriversparkdistrict.org	763-694-7777
x	x		Cleary	Visitor Center	763-694-7777	952-447-2177	Jenna Tuma	Park Operations Supervisor	jtuma@threeriversparkdistrict.org	763-694-7778
x			Eagle Lake	Visitor Center	call direct #		Brian Pabst	Park Operations Supervisor	bpabst@threeriversparkdistrict.org	763-694-7698
x	x		Elm Creek	Chalet-Dec.-Mar.; Concession-Mem.-Labor Day; Spring & Fall- maint. office M-F 9am-5pm. Nature Center is closed through May 2012.	763-694-7894	763-424-2446	Wayne Iseri	Park Operations Supervisor	wiseri@threeriversparkdistrict.org	763-694-7895
x	x	x	Elm Creek	see above	763-694-7894	763-424-2446	Shaun Mertes	Facility Supervisor	smertes@threeriversparkdistrict.org	763-694-7755
x			Fish Lake	Pavilion	see French	see French	Deb Lewis	Facility Supervisor	dlewis@threeriversparkdistrict.org	763-694-7752
x	x		Fish Lake	Pavilion	see French	see French	Lynn Stoltzmann	Park Operations Supervisor	lstoltzmann@threeriversparkdistrict.org	763-694-7751
x	x		French	Visitor Center	763-694-7750	763-550-9460	Deb Lewis	Facility Supervisor	dlewis@threeriversparkdistrict.org	763-694-7752
x	x	x	French	Visitor Center	763-694-7750	763-550-9460	Lynn Stoltzmann	Park Operations Supervisor	lstoltzmann@threeriversparkdistrict.org	763-694-7751
x			Gale Woods Farm	Visitor Center	763-694 2001	952-472-9205	Becca Conser	Program/Facility Secretary	rconser@threeriversparkdistrict.org	763-694 2007
x	x		Hyland	Visitor Center	763-694-7687	952-942-5256	Amy Williams	Facility Supervisor	awilliams@threeriversparkdistrict.org	763-694-7690
x	x	x	Hyland	Visitor Center	763-694-7687	952-942-5256	Sonja Bercich	Park Operations Supervisor	sbercich@threeriversparkdistrict.org	763-694-7689
x	x		Murphy	Trailhead	see Cleary	see Cleary	Tom Balk	Facility Supervisor	tbalk@threeriversparkdistrict.org	763-694-7777
x	x		Murphy	Trailhead	see Cleary	see Cleary	Jenna Tuma	Park Operations Supervisor	jtuma@threeriversparkdistrict.org	763-694-7778
x	x		Rebecca	Boat rental by beach - summer only	call supervisor office #	see Baker (summer)	Darren Dummer	Facility Supervisor	ddummer@threeriversparkdistrict.org	763-694-2012
x	x		Rebecca	Boat rental by beach - summer only	call supervisor office #	see Baker (summer)	Bruce Bolduan	Park Operations Supervisor	bbolduan@threeriversparkdistrict.org	763-694-7663

Horse Trails Unit

x	x		Horse trails	none	call direct #	763-425-3450		Police Sergeant	kwhitlock@threeriversparkdistrict.org	763-694-7711
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Regional Trails Unit

x			Regional trails (Apr. 1-Nov. 14)	none	call direct #	763-694-2042	Noreen Buhmann	Volunteer Resources Manager	nbuhmann@threeriversparkdistrict.org	763-559-6706
x	x		Regional trails (Apr. 1-Nov. 14)	none	call direct #	763-559-6704	Deb Vosler	Volunteer Resources Coordinator	vosler@threeriversparkdistrict.org	763-559-6706
x			Regional trails (Apr. 1-Nov. 14)	none	call direct #	763-694-1104	Brad Blackett	Volunteer Resources Assistant	bblackett@threeriversparkdistrict.org	763-559-6706

Mountain Host Unit

x		x	Hyland Ski & Snowboard Area	Chalet	call supervisor office #	952-835-1180	Jeannine Mogan	Alpine Ski Patrol Supervisor	jmogan@ThreeRiversParkDistrict.org	763-694-7815
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Staff providing overall coordination and management of volunteer park patrol program

x	x		District-wide	Volunteer Office	763-559-6706	763-557-4943	Deb Vosler	Volunteer Coordinator	dvosler@threeriversparkdistrict.org	763-559-6704
x	x		District-wide	Volunteer Office	763-559-6706	763-557-4943	Brad Blackett	Volunteer Resources Assistant	bblackett@threeriversparkdistrict.org	763-694-1104

2011-2012 Winter Park Patrol Schedule

Parks	Patrol hours	Off-Peak patrol hours	Off-peak max # patrollers	Peak patrol hours	Peak max # patrollers	Supervisor
Parks Trails Unit						
Baker	9am-5pm ²	Weekends	4 per shift	Weekends and Holidays	4 per shift	Bolduan
Carver	9am - 5pm ²	Weekdays	4 per shift	Weekends and holidays	4 per shift	Bolduan
Crow-Hassan	9am-5pm ²	9am-5pm	3 per shift	Same	No limit	Bolduan
Lake Rebecca	9am-5pm ²	9am-5pm	3 per shift	Same	No limit	Bolduan
Cleary	Weekdays: 2-6pm ² Weekends: 10am-6pm ²	---	---	Weekdays: 2-6pm Weekends: 10am-2pm, 2-6	2 per shift	Tuma
Murphy-Hanrehan	Weekends: 8am-2pm ²	---	---	Weekends: 8-11, 11-2	2 per shift	Tuma
-MH Mtn Bike trail	Daylight hours ²	Same	No limit	Same	No limit	Tuma
Elm Creek	9am-9pm ¹ ; 5am-9am before building is open while lights are on	Same	No limit	Same	No limit	Iseri
-EC Mtn Bike Trail	Daylight hours ²	Same	No limit	Same	No limit	Iseri
Hyland	9am-9pm ¹	Weekdays: 9am-3pm Su: 9am-noon and 6-9pm	2 per shift	Weekdays: 3-9 pm Weekends: Sat all day; Sun. noon – 6pm	4 per shift	Bercich
French	9am-9pm ¹	Weekdays, daytime; weekends, evenings	2 per shift	Weekday evenings & weekend days	2 per shift or 3 when busy on weekend days	Stoltzmann
Mountain Host Unit						
Hyland Ski & Snowboard Area	Weekends: 8:30am-5:30pm	---	---	8:30–11:30am 11:30am-2:30pm 2:30–5:30pm	3 per shift	Mogan
Horse Trails Unit - Winter						
Murphy, Crow-Hassan and Lake Rebecca	Daylight hours ²	Same	No limit	Same	No limit	Sgt. Whitlock

Notes:

¹ Hours when ski trails open and lights are on. 9am-5pm at other times (when lights are not on or ski trails are closed).

² Volunteer patrollers will only be scheduled during daylight hours or at sites with lighted trails.

Volunteer Park Patrol Needs Table

Park Trails, Nov. 1, 2011- Oct. 31, 2012 ⁷

Park Trails Where Patrollers are Needed

Parks	Patrol Base Location (Note: summer means Memorial weekend – Labor Day weekend)	Supervisor (see staff contact list)	Winter			Spring through Fall				
			XC ski trails	Snowshoe trail/area	Winter walking, multi-use or mtn bike	Paved bike / hike / skate trails	Mtn bike trail (turf mid-April - Oct.)	Fall hiking trail (turf Sep.- Oct.)	Regional Trail	
									Patrol base location	RT access
Baker Park Reserve	Summer: Campground Office [May, Sep. & Oct., weekends. Call to arrange weekdays.]	Bruce Bolduan, Darren Dummer	No	No	YES	YES 6.2 mi.	No	YES 2.6 mi. Timber Trail	YES	YES
	Winter: Ski Chalet		YES	YES	YES	No	No	No	No	No
Carver Park Reserve	Lowry Nature Center [Ski trailer winter weekends-only.]	Winter-Bruce Bolduan, Darren Dummer Summer-Jill Caffee	YES	No	No	Yes 8.5 mi.	No	YES 1.3 mi. Maple Trail	YES	YES
Cleary Lake Regional Park	Visitor Center	Jenna Tuma	YES - lighted	YES	YES	YES 3.5 mi.	No	YES 1.3 mi. Creek Trail	No	No
Crow-Hassan Park Reserve	No base location	<i>See Baker</i>	No	YES	YES	No	No	YES 3.5 mi. River Trail	No	YES
Eagle Lake Regional Park	[Visitor Center only open for scheduled events in winter.]	Brian Pabst	Only for HS ski races, youth ski league	Only for HS ski races, youth ski league	No	No	No	No	No	No
Elm Creek Park Reserve	Summer: Concession Plaza [Spring & Fall equipment at maintenance off M-F 9am-5pm. Eastman Nature Center is closed through May 2012.]	Shaun Mertes (Call Wayne Iseri with park questions)	No	No	No	YES 19.1 mi.	YES 5 mi.	YES 2.2 mi. Creek Trail	YES	YES
	Winter: Ski Chalet patrol room		YES - lighted, snow mkg	No	YES	No	No	No	No	No
Fish Lake Regional Park	Summer only: Pavilion [No patrol base spring & fall.]	Lynn Stoltzmann, Deb Lewis	No	No	No	YES	No	YES 1.5 mi. Glacial Ridge	YES	YES

Volunteer Park Patrol Needs Table

Park Trails, Nov. 1, 2011- Oct. 31, 2012

Park Trails Where Patrollers are Needed

Parks	Patrol Base Location (Note: summer means Memorial weekend – Labor Day weekend)	Supervisor (see staff contact list)	Winter			Spring through Fall				Regional Trail	
			XC ski trails	Snowshoe trail/area	Winter walking, multi-use or mtn bike	Paved bike / hike / skate trails	Mtn bike trail (turf mid-April - Oct.)	Fall hiking trail (turf Sep.- Oct.)	Regional Trail		
									Patrol base location	RT access	
French Regional Park	Visitor Center	Lynn Stoltzmann, Deb Lewis	YES - lighted	YES	YES	YES	No	YES 2.2 mi. Skyline Trail	YES	YES	
Gale Woods Farm	Fall: Visitor Center, weekends.	Tim Reese	No	No	No	No	No	YES & HS running meets	No	YES	
Hyland Lake Park Reserve	Visitor Center	Sonja Bercich, Amy Williams	YES - lighted	YES	YES	YES 5.6 mi.	No	YES 5.5 mi.	No	No	
Lake Rebecca Park Reserve	Summer: Boat rental, weekends. No patrol base at other times.	<i>See Baker</i>	No	YES	YES	YES 6.5 mi.	YES 4 mi.	YES	No	No	
Murphy-Hanrehan Park Reserve	Winter: Trailhead building, weekends only when ski trails open. No base rest of year.	Jenna Tuma	YES	No	YES	No	YES Single track, 10 mile series of loops	YES 2.0 mi. Wood duck Trail	No	No	

Patrolling Park Trails

- Schedule Patrol Shifts Before You Patrol: Patrollers must schedule patrol shifts in advance (preferably 48 hours or more). Use VicNet or contact the unit supervisor (see attached supervisor contact list).
- Report Patrol Hours After You Patrol: Use VicNet, sign in and out at base locations, or record your shifts and send a monthly hours sheet to your unit supervisor.

Forms are posted online at: <http://www.threeriversparks.org/volunteer/resource-center.aspx>

Check Park & Trail Construction Updates

Volunteer Park Patrol Needs Table

Mountain Host, Dec. 1, 2011- Mar. 15, 2012

			Winter	Spring through Fall		
Parks	Patrol Base Location	Supervisor (see staff contact list)	Assist ski patrollers with customer first aid needs (outdoors, on foot at alpine area)		Regional Trail	
					Patrol base location	connect ion
Hyland Lake Park Reserve	Ski & Snowboard Area	Jeannine Mogan	YES	No	No	No

Volunteer Park Patrol Needs Table

Horse Trails, Nov. 1, 2010- Oct. 31, 2011

Horse Trails	Summer horse trails	Winter horse Trails	Patrol Base Location for Horse Trails	Reporting hazards
Baker Park Reserve	YES 9.0 mi.	NO	No base location for patrol packs and phones. Carry your own pack and phone or check with nearest patrol base location within park where equipment may be checked out.	<p>Report trail hazards/damage:</p> <p>911, Park Police: to report hazardous conditions that are an immediate threat to trail users requiring emergency repairs.</p> <p>Maintenance: to report hazardous conditions requiring urgent repairs. Call the on-duty maintenance supervisor at 763-694-7867. If you leave a message be sure to include your name, phone where you can be reached and clear description/location of problem.</p> <p>Email or FAX a description of minor repairs needed to Sgt. Kevin Whitlock, who will forward to maintenance.</p> <p>Sergeant Kevin Whitlock is the designated unit supervisor for horse trails. He may be contacted by phone 763-694-7711 or email at kwhitlock@threeriversparkdistrict.org. FAX: 763-425-3450.</p> <p>Mailing address: Public Safety North Office Elm Creek, 12521 James Deane Parkway, Maple Grove, MN 55369.</p>
Carver Park Reserve	YES 6.0 mi.	NO		
Crow-Hassan Park Reserve	YES 9.0 mi.	YES 2.1 mi.		
Elm Creek Park Reserve	YES 9.2 mi.	NO		
Lake Rebecca Park Reserve	YES 9.2 mi.	YES		
Murphy-Hanrehan Park Reserve	YES 9.7 mi.	YES 3.0 mi.		

Patrol Hours: Daylight hours

Patrolling Horse Trails

Patrollers on Horse Trails must carry own pack or may check out patrol equipment at a nearby patrol base location.

- Schedule Patrol Shifts Before You Patrol: Patrollers must schedule patrol shifts in advance (preferably 48 hours or more). Use VicNet or contact the unit supervisor (see attached supervisor contact list).
- Report Patrol Hours After You Patrol: Use VicNet or record your shifts and send a monthly hours sheet to your unit supervisor.

Forms are posted online at: <http://www.threeriversparks.org/volunteer/resource-center.aspx>

Volunteer Park Patrol Needs Table

Regional Trails, Apr. 1-Nov. 14

Regional Trail segments More detail online: threeriversparks.org/trails	Patrol Base Location for patrol packs and phones	Paved (skating while patrolling ok unless signed)	Unpaved mountain bike (turf)	Unpaved (packed limestone)	Reporting hazards
Lake Independence RT (<i>Crow-Hassan PR to Baker PR to Luce Line State Trail</i>)	(see Baker listing)	YES	No	No	Report trail hazards/damage: 911, Park Police: to report hazardous conditions that are an immediate threat to trail users requiring emergency repairs. Maintenance: to report hazardous conditions requiring urgent repairs. Call the on-duty maintenance supervisor at 763-694-7867. If you leave a message be sure to include with your name, phone where you can be reached and clear description/location of problem. Email or FAX a description of minor repairs needed to the Volunteer Office, who will forward to maintenance. Three Rivers Park District Volunteer Office, 12615 Co Rd 9, Plymouth MN 55441, FAX 763-557-4943, volunteer@threeriversparkdistrict.org .
Lake Minnetonka LRT RT (<i>Carver PR to Hopkins</i>)	No	No	No	YES 15.5 mi. -	
Rush Creek RT (<i>Coon Rapids Dam RP to Elm Creek PR</i>)	(see Elm Creek listing)	YES 5.7 mi.	YES 5.7 mi. parallel to paved trail	No	
Shingle Creek RT (<i>Trail connection from Elm Creek RT to Brooklyn Center</i>)	(see Elm Creek listing)	YES 5 mi.	No	No	
Medicine Lake RT (<i>Elm Creek PR to Fish Lake RP</i>)	(see Elm Creek, Fish Lake listings)	YES 7.4 mi.	No	No	
(<i>Fish RP to French RP</i>)	No	Segment not done	No	No	
(<i>French RP to Luce Line RT</i>)	(see French listing)	YES	No	No	
Luce Line RT (<i>Luce Line State Trail in Plymouth to Minneapolis-Theo. Wirth Park</i>)	(see French listing)	YES	No	No	
Cedar Lake LRT RT (<i>Hopkins to Midtown Greenway RT-Minneapolis</i>)	No	YES 4.0 mi.	No	No	
North Cedar Lake RT (<i>Hopkins to Minneapolis</i>)	No	YES 3.5 mi.	No	No	
MN River Bluffs LRT RT (<i>Hopkins to Chaska</i>)	No	No	No	YES 11.5 mi.	
Dakota Rail RT (<i>Wayzata to St. Bonifacius</i>)	No	YES	No	No	

Patrolling the Regional Trails

Patrolling the Regional Trail System is permitted from April 1 through November 14. Patrolling is not permitted November 15-March 31 since Three Rivers Park District does not operate the trail during that time. Individual cities operate sections of Regional Trail by permit. Patrollers on Regional Trails must carry own pack or may check out patrol equipment at a nearby patrol base location.

- Schedule Patrol Shifts Before You Patrol: Patrollers must schedule patrol shifts in advance (preferably 48 hours or more). Use VicNet or contact the unit supervisor (see attached supervisor contact list).
- Report Patrol Hours After You Patrol: Use VicNet or record your shifts and send a monthly hours sheet to your unit supervisor.

Forms are posted online at: <http://www.threeriversparks.org/volunteer/resource-center.aspx>

Check Park & Trail Construction

Updates

FACILITY OPERATIONS HOURS

Winter 2011 – 2012

December – Mid March

Park Hours 5:00 am – 10:00 pm

Winter 2011-12
Pg 2

French, Hyland

Visitor Centers:

Daily 9:00 am – 9:00 pm *Snow*
Daily 9:00 am – 5:00 pm *No Snow*

Cleary Visitor Centers:

Sun.-Thu. 9:00 am – 7:00 pm *Snow (change)*
Fri.-Sat. 9:00 am – 9:00 pm *Snow*
Daily 9:00 am – 5:00 pm *No Snow*

Elm Creek Winter Chalet: 9:00 am – 9:00 pm Weekdays
8:00 am – 9:00 pm Weekends/Holidays

Murphy-Hanrehan Trailhead: 8:00 am – 4:00 pm Sat/Sun only
(when ski trails are open)

Baker Ski Chalet: 9:00 am – 5:00 pm Daily
(when ski trails are open)

Carver Trailer: 9:00 am – 5:00 pm Sat/Sun only;
Also open Winter Break (Dec 26-30),
New Year's, MLK Day, and President's Day
(when ski trails are open)

Eagle Lake Visitor Center: Only open during x-c ski meets

Glen Lake Visitor Center: 11:00 am – 5:00 pm (weekdays)
9:00 am – 5:00 pm (weekends)

Holidays:

Thanksgiving Day	Facilities Closed	Lights on until 10 pm
Christmas Eve	Facilities Closed at 2 pm	Lights on until 10 pm
Christmas Day	Facilities Closed	Lights on until 10 pm
New Year's Eve	9:00 am – 10:00 pm (V.C.)	Lights on until 10 pm

(Elm Creek, French, Hyland, Cleary)

SKI LIGHTS & CROSS-COUNTRY SKI RENTALS

Ski Trail Lights On

- 5:00 am – Sunrise
- Sunset – 10:00 pm

No Snow

- Fall hiking under the ski lights
 - Lights on until 10:00 pm
 - September 1 until the first snowfall
- No snow schedule, Visitor Center 9:00 am – 5:00 pm

Snow, No Rentals

- Lights on until 10:00 pm
- Snow schedule, Visitor Center 9:00 am – 5:00 pm

Snow and Ski Rentals

- Lights on until 10:00 pm
- Snow schedule, Visitor Center 9:00 am – 9:00 pm

Cross-Country Ski Rentals

- Early December - to mid-March (tentative)
- Skis may be rented earlier/later in the season due to snow conditions
- Elm Creek: Early December – End of March

SLIDING HILL

Sliding Hill Lights On

- Sunset until 10:00 pm

Sliding Hill Open, Ski Trails Closed

- Lights on until 10:00 pm
- No snow schedule, Visitor Center 9:00 am – 5:00 pm

Sliding Hill Open, Ski Rentals

- Lights on until 10:00 pm
- Snow schedule 9:00 am – 9:00 pm

**2011-2012 THREE RIVERS PARK DISTRICT
Nordic Ski Race Schedule ~ Updated: November 29, 2011**

***Subject to change based on trail conditions.**

Date	Location	Time	Back-Up At Elm Creek	Conference	Details
Tues. Dec. 6	Elm Creek	3:45 – 5:45	--	TC Nordic	
	Elm Creek	6:30 – 8:30	--	Tri Metro	Classic
Weds. Dec. 7	Elm Creek	3:30	Same	NWSC	Age Group Skate
Thurs. Dec. 8	Elm Creek	3:30	--	Lake	Relays. Varsity/JV. 2-3 schools will use buses as warming areas.
Mon. Dec. 12	Elm Creek	3:45 – 5:45	Same Date/Time	TC Nordic	
Tues. Dec. 13	Elm Creek	3:30	Same Date/Time	NWSC	Age Group Classic.
	Hyland	3:30	Wed. 12/14 3:45	Lake	Skate. No bags in the VC. Buses park at Jan's Place & remain onsite as warming area. Spectators park at main lots & at Bush Lake.
Weds. Dec. 14	Hyland	3:30	Same Date/Time	So Sub	JV & Varsity Freestyle (Max. 150 skiers)
Tues. Dec. 20	Elm Creek	3:30	Same Date/Time	NWSC	Skate (7.5K).
Tues. Jan. 3	Elm Creek	3:30	Same Date/Time	NWSC	Classic (7.5k)
	Murphy	3:30	Weds. 1/4 3:30	So Sub	Freestyle (LIMITED parking. Split JV/Varsity or shuttle.)
Tues. Jan. 10	Elm Creek	3:30	Same Date/Time	NWSC	Sprint Relay (2 person)
	Eagle Lake	3:30	Wed. Jan. 11 3:30	NWSC	Sprint Relay (2 person)
Thurs. Jan. 12	Baker	3:30	Same Date/Time	Lake	Skate. Varsity/JV. Conference schools provide buses/shuttling.
Tues. Jan. 17	Baker	3:45	Same Date/Time	TC Nordic	
Thurs. Jan. 19	Elm Creek	3:30	Same Date/Time	NWSC	Classic 5K.
	Murphy	3:30	Fri. 1/20 3:45	Lake	Classic. Varsity/JV. Limited parking. Spectators park at PL HS. Conference will provide shuttle buses.
Tues. Jan. 24	Baker Park	3:30	Thurs., 1/26 Combine Skate and Classic	NWSC	Skate Pursuit.
	Elm Creek	3:30	Same Date/Time	Lake	Sprint. Varsity Only.
Thurs. Jan. 26	Elm Creek	3:30	Same Date/Time Combine Skate from 1/24, and Classic	NWSC	Classic Pursuit.
	Hyland	3:30	Wed. 1/25 3:30	So Sub	JV Champ
Fri. Jan. 27	Baker	All day	Same Date/Time	TC Nordic	
Tues. Jan. 31	Elm Creek	All day	Same Date/Time	Tri Metro	10am skate, 1pm classic
Wed. Feb. 1	Baker	10am	Same Date/Time	NWSC	Conference Tournament
Thurs. Feb. 2	Baker	2pm – 6pm	Same Date/Time	Lake	Varsity Champ. 2:00 Classic start. 4:00 Skate start.
Friday, Feb. 3	Elm Creek	3:30	Same Date/Time	Lake	JV Champ
Weds. Feb. 8	Baker	All day	Same Date/Time	Section 6	
Mon. Feb. 13	Elm Creek	3:30	Same Date/Time	NWSC	Conference JV Tournament

State Meet: Thursday, Feb. 16.