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Three Rivers Park District provides opportunities for organizations to perform community service work in the parks.

Group service projects normally occur from April through October, or until it snows. The kinds of service projects performed by groups include: park clean-up, prairie seed collection, wood-chipping trails, and mulching planting sites. Opportunities for groups to assist with special events, and specific park district initiatives are also available. Actual projects depend on the number of participants, time available, skill level, park location and season. Service projects can change weekly and may not be available at all sites.

When arranging for a group project with Three Rivers Park District, call the Volunteer Office, 763-559-6706. Please allow at least two weeks to organize clean-up projects and up to four weeks to organize more involved projects.

The following information will help us plan a project for your group:

1. Tell us what kind of project your group is interested in.
2. Tell us about your organization
  - Name of contact person
  - Name/address/phone number of organization
  - Any special information about your organization that would help us in preparing for your group service project or special requirements of project.
3. Tell us about your group members
  - Age of group members
  - Number in group
  - Number of adult leaders (request 1 adult per 10 youth)
  - Date and time available to work
  - Ability level of group
  - Special needs of group

Each organization is responsible for supervising its own members. A ratio of 1 adult leader to 10 participants is suggested for organizing your group into smaller work groups. The Park District will provide directions on performing your project either by discussing the project with you in advance, or by meeting your group in the park at the start of your project. Additional contacts and on-site meetings may also be required.

#### **SPECIAL PERMITS, REQUIREMENTS, LIMITATIONS**

All plans, materials and scheduling of project must be approved by designated District staff member(s) before the project may be performed. Staff may choose to prepare a written agreement for any project of a complex or sensitive nature. This agreement may include any donation of materials or funds, tools needed and restrictions.

For some projects, the Park District may require the organization performing the volunteer service to submit a certificate of insurance with Three Rivers Park District named as an additional insured for general liability coverage.

Specific limitations: Volunteers will not use power tools, motor vehicles or hazardous materials of any kind without special authorization.

**Three Rivers Park District Volunteer Office  
763-559-6706**

12615 Co. Rd. 9; Plymouth, MN 55441

[www.ThreeRiversParkDistrict.org/volunteer](http://www.ThreeRiversParkDistrict.org/volunteer)

Fax: 763-557-4943

E-mail: [Volunteer@ThreeRiversParkDistrict.org](mailto:Volunteer@ThreeRiversParkDistrict.org)

Noreen Buhmann, Volunteer Resources Manager: 763-694-2042

Deb Vosler, Volunteer Resources Coordinator: 763-559-6704

Brad Blackett, Volunteer Resources Assistant: 763-559-6706

